

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, DECEMBER 4, 2017
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Yeargin called the meeting to order at 6:10p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant, Councilmember Charl Jones), Councilmember Hope Love, Councilmember Lamar Maxwell, Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gloria Sistrunk, Councilmember Reveral Yeargin

Staff: Weyimi Ayu, Director of Economic Development, Dashaun N. Lanham, City Clerk, Jeannelle B. Wallace, City Administrator

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Pastor Erving Fuller, Pastor of Together as One Covenant Outreach Ministries

1.1.4. Approval of Agenda

It was motioned by Councilmember Maxwell and seconded by Councilmember Jones to approve the agenda.

2. PRESENTATIONS:

2.1. Roger Weber, Associate of Skidmore, Owings & Merrill, LLP

- Mayor Grant stated that it is only one city in the state of Maryland that has a master plan and that is the City of Hyattsville, MD.
- Mayor Grant introduced Mr. Roger Weber Associate of Skidmore, Owings & Merrill, LLP.; is an architectural and planning firms is made up of 10,000 associates.
- The master plan will be developed in the next three months for the City, as it typically takes about year to develop a plan. The City of Seat Pleasant data is available due to the IOC being up and operable.
- Mayor Grant stated that the master plan will detail what the city will look like in the future. We will have several meetings to invite the residents to

participate in the master plan process of the city. The City will do its due diligence to have the meetings dates posted on the website, newsletter and the meeting signs in the community to inform the citizenry of the meetings.

- Mr. Weber stated that he did not prepare an official presentation for the city, but he had the opportunity to meet with Director Ayu and Mayor Grant to discuss the Master Plan and the needs of the community. The plan will include the smart city concept as indicated in the proposal they submitted to the city. They have experience in working with cities from Denver to Washington, DC.
- Master planning is a tool that will assist you in planning for the future. The time frame to develop the master plan is contingent upon the acceptance of the proposal, digesting the strategic plan, background on demographic, market conditions with one community work shop, meeting with stakeholders, gather information and work on the plan and come back to meet with the city.

3. REPORTS:

- **3.1.** Mayor Grant stated that it is wonderful to be a part of a team of staff and the Council that are progressively moving forward. The City will continue to work together and show the residents what we are doing. Some of the work we are doing is internal that the residence cannot see, but they see the cars and the work we are doing in the community.
- Mayor Grant stated the Chief of Police provided him with an update from a meeting that stated that the City of Seat Pleasant is progressive as there aren't any municipalities that have an IOC.
- Mayor Grant stated that it is noteworthy for the city to hire Skidmore, Owings & Merrill as the Master Plan firm. They are willing to provide the service for a discount as they see the value in Seat Pleasant.
- Mayor Grant stated the desire is to sell the first smart house for \$350,000 and the Real Estate Agent stated that we cannot get those numbers, but a house around the corner is selling for \$300,000. As we are moving forward there are some changes that we must make in the city. Some changes are painful, but we must change to ensure we are providing the services to the residents.
- Mayor Grant stated that we are dealing with the reality as we must pay the bills to maintain our double AA credit rating.
- Mayor Grant stated that there have been changes in staff. Mr. Ashton resigned and the Assistant Treasure position is vacant. We have a new Public Works Director, Dominique Brown, a new Executive Assistant to the

Mayor who will start tomorrow, changes in staff in the Police Department, Public Works Administrative Assistant and a new staff person for Public Engagement. The Police department is preparing to submit candidates for the Code Enforcement position, interviewing for the IOC Lead person to run the IOC and teach us how to maintain and run the analytics.

- We have received compliments about the cleanness of the city. We have a big project coming up on Foote Street and we need to meet with Councilmember Maxwell regarding the resident complaint.
- Mayor Grant stated the State of the City is scheduled for January 29, 2018 at the Seat Pleasant Activity Center. The doors will open at 6:00pm and close sharply at 7:30pm. Please encourage your residence to attend.
- Mayor Grant stated that Oklahoma University will be here on January 8-10, 2018. They would like for the City Council to attend the session. They will have a dinner scheduled for everyone to attend. We are trying to schedule a meeting with NLC on Monday, January 8, 2018. The City contact person for NLC has been promoted.
- Mayor Grant stated that the city bus will be available to transport the residence to the meetings for the master plan.
- Mayor Grant requested for Mr. Weber to schedule a day meeting and an evening meeting for the residents.
- Mayor Grant stated that some municipality are reaching out to our department heads asking for assistance.
- Mayor Grant stated that Ms. Lipford received an e-mail from Germany that inquired on the subscription, the state of Florida would like to bring some of their council members to see the IOC. We received inquiries from IA and others from NLC.
- Mayor Grant will be speaking at the UN on December 19, 2017, April and June 2018. We are on the move and making waves around the state.
- Councilmember Porter stated that the City received accolades from the presentation during the NLC conference.
- Mayor Grant stated that we are planning for MML Summer Conference. We are trying to be unique and Ms. Lipford is working on the idea now.
- Mayor Grant stated that we do know that some of the cities in Maryland will be buying a subscription through Seat Pleasant. If towns aren't turned into a Smart City they will be lost in the next twenty years.
- Mayor Grant stated that the tax bill that was passed will impact the municipal dollars from the federal level as they are cutting the resources.

- **3.1.** Mrs. Wallace stated that the administration department handled several personnel items in the month, drafted letter for the planning board, to receive proposal for the I-net for the police department, legislative breakfast, repairs were made on the temporary patch on Seat Pleasant Dr.
- The staff attended the NLC Conference, Charlotte, NC. The staff is currently working on the audit.
- We are currently working on PY42 and PY43, we received noticed to improve the steps in Goodwin Park, the city will have caution put on the steps, the erosion of the asphalt will be repaired with guidance on how to maintain the asphalt by the Public Works Department.
- The departmental report of Economic Development is currently working on the first smart home. The City has purchased the 6212 Foote St for \$10, with the purchase of three other houses within Seat Pleasant through the Housing Trust Fund. We have engaged the Real Estates services from Ms. Price.
- We had received letter of concurrence from USDA for the Swing Space. Public Engagement has been involved with several meetings with IBM for the IOC.
- The City has been awarded over \$300,000 in the last six months. We had received the highest ranking from the State of Maryland.
- **3.3. City Council Committee Reports**
- The City Council Committees did not have any meetings in the month of November 2017.

4. LEGISLATION

4.1. Resolution R-18-07 Approval of Skidmore, Owings & Merrill, LLP as the Planning firm for the city. Resolution R-18-07 was introduced by the City Council and read by the City Clerk on Monday, December 4, 2017. It was motioned by Councilmember Maxwell and seconded by Councilmember Porter to approve Resolution R-18-07. The motion carried and was unanimously approved by the City Council.

4.2. Resolution R-18-08 Approval of Construction Firm for the City of Seat Pleasant was delayed until Monday, December 11, 2017.

4.3. Ordinance O-18-03 Amendment of Chapter 63-Building Constructions. Ordinance O-18-03 was introduced by the City Council and ready by the City Clerk on Monday, December 4, 2017.

4.4. Ordinance O-18-04 Amendment of Fiscal Year 2017-2018 Budget for Cops Grant. Ordinance O-18-04 was introduced by the City Council and read by the City Clerk on Monday, December 4, 2017.

5. UNFINISHED BUSINESS

5.1. None

6. NEW BUSINESS

6.1. January Regular Work Session Meeting Date and Location

- The City Council agreed that the January Regular and Public Sessions will be held on Monday, January 8, 2018 at 6:00p.m. and 7:30p.m. respectively.

6.2. City Council Calendar for FY2018

- Council President Yeargin stated that the calendar for the remainder of the Fiscal Year has been uploaded in Board Docs.

6.3. Planet Fitness Membership

- The City Council will research the information and provide to the Council on Monday, December 11, 2017.

7 ANNOUNCEMENTS

- 7.1. **Public Session, Monday, December 11, 2017, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.2. **Seat Pleasant Legislative Breakfast, Friday, December 15, 2017, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 7:30a.m.**
- 7.3. **Ward II & Ward V Monthly Meeting, Monday, December 18, 2017, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 9:30a.m.**
- 7.4. **Ward I & Ward II Monthly Meeting, Monday, December 18, 2017, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 6:00p.m.**
- 7.5. **Light Up Your Holiday Christmas Light Contest, Saturday, December 23, 2017 at 7:00p.m.**

ADJOURN-The meeting was adjourned at 7:52p.m.

Submitted by,



Dashaun N. Lanham, CMC

City Clerk

APPROVED 01/16/18